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# ST. FRANCIS XAVIER PARISH

## PRIVATE & CONFIDENTIAL

### CONFIRMATION / HOLY COMMUNION ENROLMENT FORM

#### PLEASE COMPLETE THIS FORM IN BLOCK CAPITALS

#### CANDIDATE

Child's Surname: \_\_\_\_\_

Child's Christian Names: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Place of Birth: \_\_\_\_\_

Gender:  Male  Female

School/College & Grade: \_\_\_\_\_

Sacrament(s):  Confirmation  Communion (please tick one or both)

#### BAPTISM INFORMATION

Date of Baptism: \_\_\_\_\_ Church: \_\_\_\_\_

Town: \_\_\_\_\_ Diocese: \_\_\_\_\_

**You will need to supply a copy of your child's Baptism Certificate.**

#### PARENTS

Father's Name: \_\_\_\_\_

Father's Religion: \_\_\_\_\_

Mother's Name  
(including Maiden Name): \_\_\_\_\_

Mother's Religion: \_\_\_\_\_

#### CONTACT DETAILS

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_ Mobile: \_\_\_\_\_

Email: \_\_\_\_\_

#### For Church Use:

Date of Confirmation:		Class Attendance:	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Update PACS:		Certificate Completed:	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Update Registers:		Send Notification to Baptising Church:	<input type="checkbox"/> Sent	<input type="checkbox"/> N/A

## FAMILY LAW MATTERS

A copy of any court orders concerning residence arrangements for the Candidate, time spent by the Candidate with either parent, or parenting issues must be supplied with this Enrolment Form.

Are there any such orders? Yes/No/Other

Has a copy of every such order been attached to this Enrolment Form? Yes/No/Other

If you selected Other, can you please specify \_\_\_\_\_

## CONSENT

If your child was baptised overseas, we are required by Church law, to advise that overseas Parish of other Sacraments your child has received. As set out below, by giving us your child's personal information, you consent to us disclosing that information to the overseas Parish.

I consent to the disclosure of personal information to an overseas Parish for the purpose of recording sacraments. I acknowledge and agree that by providing consent, Australian Privacy Principle 8.1 does not apply and the Archdiocese does not have to take reasonable steps to ensure that information is treated in accordance with the Privacy Act.

Father's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Mother's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Photographs:** We understand that you may wish to make a photographic or video record of this celebration. In doing so, please exercise courtesy and common sense in relation to photographing children other than your own. We request that you confirm with other children's parents before including them in your personal photographs. The images you take should only be used for **your** mementoes of this event. Where photos contain children who are not yours, these should not be shared in any public forums such as social media.

**Privacy Collection Statement:** The parishes of the Archdiocese of Brisbane, **we** may collect, and disclose personal information about you. We collect personal information directly from you and may also collect personal information passively through our website.

We collect your personal information to fulfill the mission and directions of our organisation, to administer the sacraments and provide pastoral care to you, to provide you with other services and products you are seeking to communicate with you about the services and products we offer, to solicit donations and to comply with our legal and regulatory requirements. If the personal information you provide is incomplete or inaccurate, we may not be able to provide you with the services or products you seek.

We may disclose personal information about you to our parishes, schools and agencies and service providers who assist us in operating our organisation.

Our Privacy Policy ([www.bne.catholic.net.au](http://www.bne.catholic.net.au) or on request) sets out how you can access and ask for correction of your personal information, how you can complain about privacy-related matters and how we respond to complaints.

Contact details: Privacy Officer, GPO Box 282, BRISBANE QLD 4001  
Email: [privacyofficer@bne.catholic.net.au](mailto:privacyofficer@bne.catholic.net.au)  
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